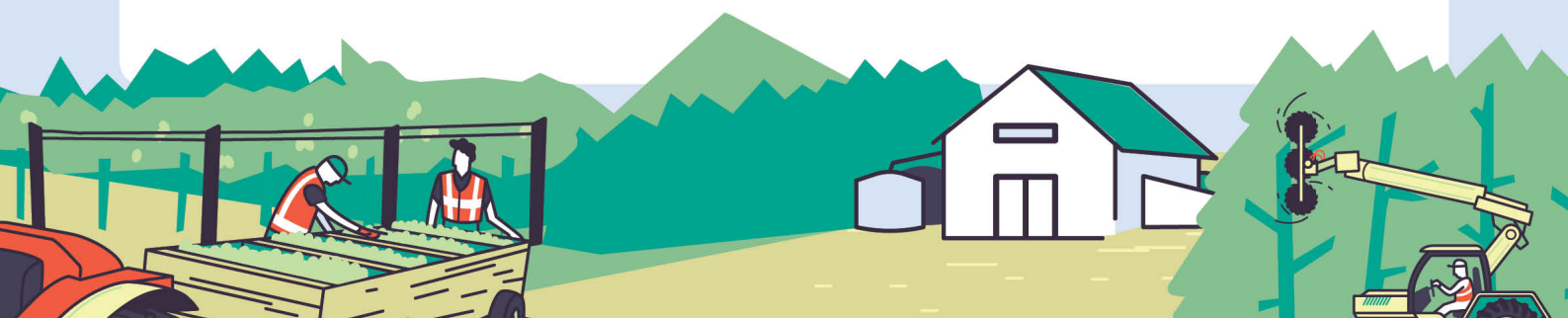


CHECKLIST FOR GROWERS AND CONTRACTORS TO DISCUSS RISKS

 The purpose of this checklist is to ensure the orchard health and safety plan works in conjunction with any contractor health and safety processes. All parties are required to consult, co-operate and coordinate with other PCBU's on orchard and the first step to undertaking this is communication.

GROWER

POSSIBLE QUESTIONS YOU COULD ASK	
Have I:	
Checked where the contractor will be going/working?	
Got their contact details?	
Told them about any expected or unexpected risks?	
Told them about other work activity on the farm that couple pose a risk to them?	
Asked: - What they are going to be doing? - What risk that poses to others? - How we are going to manage and communicate those risks?	
Told them about: - Orchard rules (e.g. speed limits, alcohol) - Any expectations of their behaviour on orchard?	
Told them about any relevant emergency procedures?	
Determined appropriate time in/time out reporting?	
Made a back-up plan with the contractor if there's no phone coverage?	
Made a note of what I told them?	
Also consider	
- Printing and marking up a farm map to show hazards - Getting the contractor to call in at the farmhouse or phone before starting work - Helping them across rough terrain using an appropriate vehicle	
Use of sub-contractors	
Asked: - Do you plan to use sub-contractors? - What are the Health & Safety procedures you have put in place to ensure any sub-contractors utilised are made aware of all risks and these risks are managed?	



CHECKLIST FOR GROWERS AND CONTRACTORS TO DISCUSS RISKS

 The purpose of this checklist is to ensure the orchard health and safety plan works in conjunction with any contractor health and safety processes. All parties are required to consult, co-operate and coordinate with other PCBU's on orchard and the first step to undertaking this is communication.

CONTRACTOR

POSSIBLE QUESTIONS YOU COULD ASK	
Have I:	
Communicated with the grower about where I or my team will be going/working?	
Checked with the grower if there is risk from orchard work activity where I will be going/working?	
Told the grower: • What I am going to be doing? • What risks it poses to others (including the grower) • Discussed how I am going to manage and communicate those risks?	
Been made aware of any relevant emergency procedures?	
Agreed with the farmer on appropriate time in/time out reporting?	
Made a back up plan with the grower if there's no phone coverage?	
Also Consider:	
Letting the grower know about any changes in the work that may create additional risks to other persons (including the grower) on orchard.	
Use of sub-contractors	
• Told the grower that you plan/don't plan to use a sub-contractor to carry out the work? • Advised the grower what health & safety procedures you have put in place to ensure all sub-contractors are made aware of all risks on orchard and how these will be managed.	

