

## ANNUAL MEETING AGENDA

Date:	<b>Wednesday, 23 August 2023</b>
Time:	<b>11:00am</b>
Venue:	<b>Mercury Arena, 81 Truman Lane, Mount Maunganui</b>

### AGENDA ITEMS

- 1 Apologies, Approval of Previous Minutes and Matters Arising
- 2 Annual Report incorporating the Chairman and CEO Reports
- 3 Financial Statements
- 4 Budget
- 5 Set the remuneration of Representatives
- 6 Member Forum
  - Members to raise issues for discussion (no resolutions can be taken)

## 2023 RESOLUTIONS AND EXPLANATORY NOTES

### 1 Resolution 1: Previous Minutes

That the minutes of the Annual General Meeting held on Wednesday, 24 August 2022 be approved as a true and accurate record.

#### Explanatory Information

The minutes are available on NZKGI's website [www.nzkgi.org.nz/agm-2023](http://www.nzkgi.org.nz/agm-2023) or by contacting the NZKGI office on 0800 232 505 or [info@nzkgi.org.nz](mailto:info@nzkgi.org.nz).

*The Chairman will invite members to discuss the content of the previous minutes and invite members to ask any questions. The Chairman will then put the above resolution to the meeting. The resolution requires 50 percent of the votes cast.*

### 2 Resolution 2: Annual Report

That the Annual Report incorporating the Chairman and Chief Executive Reports be approved.

#### Explanatory Information

The Annual Report has been made available at [www.nzki.org.nz/agm-2023](http://www.nzki.org.nz/agm-2023)

*The Chairman will invite members to discuss the content of this report and invite members to ask any questions. The Chairman will then put the above resolution to the meeting. The resolution requires 50 percent of the votes cast.*

### 3 Resolution 3: Financial Statements

That NZKGI's Financial Statements for the period ending 31 December 2022 be approved.

#### Explanatory Information

The summary financial statements have been distributed as part of the Annual Report which is made available at [www.nzki.org.nz/agm-2023](http://www.nzki.org.nz/agm-2023)

The full audited financial statements along with the auditor's opinion are also available on NZKGI's website [www.nzkgi.org.nz/agm-2023](http://www.nzkgi.org.nz/agm-2023) or by contacting the NZKGI office on 0800 232 505 or [info@nzkgi.org.nz](mailto:info@nzkgi.org.nz).

NZKGI's Executive Committee has reviewed the financial statements and recommends that members approve them.

*The Chairman will invite members to discuss the financial statements and invite members to ask any questions. The Chairman will then put the above resolution to the meeting. The resolution requires 50 percent of the votes cast.*

### 4 Resolution 4: 2024 Budget

That NZKGI's Budget for the year ending 31 December 2024 be approved.

#### Explanatory Information

The proposed Revised Budget 2024 allows for expenditure of \$1,970,813 against an expected income of \$1,990,000 (based on \$0.011 cent/tray for 180 million trays) resulting in an operating surplus of \$19,187.

NZKGI's Executive Committee and Forum have reviewed this budget and recommend that members approve it.

*The Chairman will invite members to discuss the content of this report and invite members to ask any questions. The Chairman will then put the above resolution to the meeting. The resolution requires 50 percent of the votes cast.*

### 5 Resolution 5: Set the remuneration of Representatives

That the recommendations of the Remuneration Committee be approved with effect from 1 January 2024.

#### Explanatory Information

The remuneration committee appointed by the Forum (John Bourke, John Cook & Mike Williams) has completed their review. A report from the Remuneration Committee is available on NZKGI's website [www.nzkgi.org.nz/agm-2023](http://www.nzkgi.org.nz/agm-2023) or by contacting the NZKGI office on 0800 232 505 or [info@nzkgi.org.nz](mailto:info@nzkgi.org.nz).

The Remuneration Committee recommends no changes to the 2024 fees, i.e. that the 2024 fees should stay the same as 2023.

*The Chairman will invite the Chair of the Remuneration Committee to present their recommendation. Members will be invited to discuss the recommendation and ask any questions. The Chairman will then put the above resolution to the meeting. The resolution requires 50 percent of the votes cast.*

### 6 Member Forum – No resolutions to be considered

The Member Forum is an open forum where any issue or question can be raised.